

*Typical Uses for Lists in APA Style*

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What do you want to do with your series of items?	<u>Lettered</u>	<u>Numbered</u>	<u>Bulleted</u>
Clarify the elements without drawing overmuch attention to the list itself	✓		
Visually separate the list from the surrounding text		✓	✓
Show procedural steps	✓	✓	
Show a chronology (first, second, third)	✓	✓	
Show how items have relative importance (e.g., increasing or decreasing in importance)	✓	✓	
Show a general list, with no implied chronology, procedure, order, or differences in importance	✓		✓

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